

APPLICATION for EMPLOYMENT
Please Print

Equal opportunity employer. Equal opportunity access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Company.

Position applied for _____ Date of application _____

Name _____
last middle first

Social Security # _____ - _____ - _____

Address _____
street city state zip code

Telephone# (____) _____ Cell # (____) _____

E-Mail Address _____

Referral Source (How did you hear about us?) _____

If you are under 18, it is required, can you furnish a work permit? ___yes ___no

If no, please explain _____

Have you ever been employed here before? ___yes ___no

If yes, give dates and supervisors _____

We are an E-Verify Company. Are you legally eligible for employment in the USA? ___yes ___no

Date available for work ____/____/____ What is your desired salary range? \$_____

Type of employment desired: ___Full-Time ___Part-Time ___Temporary ___Seasonal

Driver's license number _____ State _____, Is the license valid? ___yes ___no

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? ___yes ___no

If yes, please provide date(s) and details: _____

EMPLOYMENT HISTORY Starting with your most recent employer, provide the following information:

Employer #1 _____ Telephone # _____

Dates employed: Mo. _____ Yr. ___ to Mo. _____ Yr. ___

Street address _____ City _____ State _____

Starting Wage: _____ (hourly or salary?)

Starting job title _____ Final job title _____

Final Wage: _____ (hourly or salary?)

Immediate supervisor and title _____

May we contact for reference? ___yes ___no ___later

Why did you leave? _____

Summarize the type of work performed and job responsibilities: _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employer #2 _____ Telephone # _____

Dates employed: Mo. _____ Yr. ___ to Mo. _____ Yr. ___

Street address _____ City _____ State _____

Starting Wage: _____ (hourly or salary?)

Starting job title _____ Final job title _____

Final Wage: _____ (hourly or salary?)

Immediate supervisor and title _____

May we contact for reference? ___yes ___no ___later

Why did you leave? _____

Summarize the type of work performed and job responsibilities: _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employer #3 _____ Telephone # _____

Dates employed: Mo. _____ Yr. ___ to Mo. _____ Yr. ___

Street address _____ City _____ State _____

Starting Wage: _____ (hourly or salary?)

Starting job title _____ Final job title _____

Final Wage: _____ (hourly or salary?)

Immediate supervisor and title _____

May we contact for reference? ___yes ___no ___later

Why did you leave? _____

Summarize the type of work performed and job responsibilities: _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employer #4 _____ Telephone # _____

Dates employed: Mo. _____ Yr. ___ to Mo. _____ Yr. ___

Street address _____ City _____ State _____

Starting Wage: _____ (hourly or salary?)

Starting job title _____ Final job title _____

Final Wage: _____ (hourly or salary?)

Immediate supervisor and title _____

May we contact for reference? ___yes ___no ___later

Why did you leave? _____

Summarize the type of work performed and job responsibilities: _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

SKILLS AND QUALIFICATIONS

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying: _____

Computer Skills (Check where appropriate. Include software titles and years of experience.)

Word Processing _____	Years: _____	E-Mail _____	Years: _____
Spreadsheet _____	Years: _____	Internet _____	Years: _____
Presentation _____	Years: _____	Other _____	Years: _____

EDUCATIONAL BACKGROUND

Starting with your most recent school attended, provide the following information:

School (include city & state)	Years Completed	Highest Completed	GPA	Major / Minor
		___ Diploma ___ GED ___ Degree _____ ___ Certification _____ ___ Other _____		
		___ Diploma ___ GED ___ Degree _____ ___ Certification _____ ___ Other _____		
		___ Diploma ___ GED ___ Degree _____ ___ Certification _____ ___ Other _____		

REFERENCES

List names and telephone numbers of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three schools or personal references who are not related to you.

Name	Title	Relationship	Telephone	Number of Years Known

APPLICANT'S STATEMENT

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's owner.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States of America and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment, or (2) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT'S STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date ____/____/____

NOTE: Once your application is complete and you have a current DMV printout (30 days or less) call for an employment interview appointment (916) 992-1133.

LIST OF EXPERIENCE

Please complete the following:

Please check the column that closest describes your experience with **time** (in days, months, or years) doing the job:

	NO EXPERIENCE (Would like to learn)	SOME EXPERIENCE (Still need direction)	MUCH EXPERIENCE (Minimal direction needed)	COMMENTS (Use back as needed)
Supervision				
Survey/stakeout/building layout				
Equipment operation - list type				
Concrete slabs / forms				
Concrete foundations / footings				
Concrete flatwork / finishing				
Rough carpentry				
Layout walls				
Plumb & line				
Cut roof rafters				
Roll floor joists				
Sheathing / shear				
Stairs layout / cut stringers				
Finish carpentry / millwork				
Cabinetry construction / hang				
Asphalt roofing				
Metal roofing				
Insulation blown / batt				
Electrical / layout				
Plumbing / layout				
HVAC				
Siding				
Exterior trim / fascia				
Window installation				
Stucco				
Drywall hang / finish				

Interior trim / hang doors				
Painting interior / exterior				
Counter-tops				
Ceramic Tile				
Brick / masonry				
Floor covering / wood / carpet				
General labor				
Accurately read a tape measure				
Safely operate worm drive saw				
Excavation - specify				
Other skill(s) not listed?				
Overall:				
Residential Construction				
Commercial Construction				
Other Construction - specify				

I, _____ (print legibly) , hereby give my permission to release any employment related information concerning myself to Bassett Building and Construction, and unconditionally release the referenced company(s) from any and all liability associated with this information whether positive or negative. I understand that this form may be copied and sent to multiple companies.

Signature: _____ Date: _____

Applicants complete above dotted line only

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TO: _____ (Company given as reference)

_____ has applied for employment with our company and has listed you as a reference. Please answer the following questions and return by mail in the self addressed envelope. Thank You.

Please rate:

	Excellent	Good	Fair	Poor
Performance				
Reliability / Attendance				
Cooperation				
Quality of Work				
Attitude				

Would you rehire this person? Yes No

If "No", please explain: _____

Other Comments: _____

Signature: _____ Date: _____

Title: _____